

# A Child's World Learning Center

## ENROLLMENT CONTRACT

In order to enroll my child at ACWLC, I understand that I must:

1. Completed two information cards
2. Complete health appraisal form which includes my child immunization record
3. Completed the background and developmental history form
4. Sign the enrollment contract.
5. Sign the field trip permission statement.
6. Complete items 1- 5 and return to ACWLC before enrollment starts.
7. Have a physician complete the back page of the health appraisal form and return it to ACWLC within 30 days of my child's start date.

I understand that I must pay:

1. One week's tuition to be held as deposit. This will be applied to my child last weeks tuition.
2. A \$35.00 non-refundable registration fee
3. Tuition fees are paid weekly on Monday or Bi-weekly on Monday if you get paid Bi-weekly. Whatever plan you choose you must be timely with your payments. If fees are not paid when scheduled you will incur a late fee of \$5.00 to be assessed daily until tuition is paid in full.
4. A late fee of \$10.75 per hour will be charged if my child's attendance exceeds the schedule you have selected.

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**"Where Learning Is Fun"**

I choose to enroll my child from \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m. on the following days:

Mon Tue Wed Thurs Fri

The weekly tuition is

\$ \_\_\_\_\_

X52 weeks or 26 weeks

My Child's annual tuition is

\$ \_\_\_\_\_

Divided by 12 months

\_\_\_\_\_

Deposit \$ \_\_\_\_\_

Child's Name

Start Date \_\_\_\_\_

Registration fee \_\_\_\_\_

1-week advance deposit \$ \_\_\_\_\_

I agree to read the ACWLC Parent Handbook.

I agree to follow all policies and procedures of ACWLC.

I agree that when parents and Center staff work together and form a partnership, we can provide the best possible care and programs for all children.

**ALL DEPOSITS AND REGISTRATION FEES ARE NON-REFUNDABLE**

Parent Signature \_\_\_\_\_

Date \_\_\_\_\_

Director Signature \_\_\_\_\_

Date \_\_\_\_\_